

**MONROE PORT COMMISSION  
REGULAR MEETING MINUTES  
Wednesday, October 15, 2014 - 7:00 p.m.  
2929 E. Front Street - Monroe MI 48161**

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1. Call to Order: 7:00 p.m.
2. Members Present:  
Dale H. Brose, Chairman  
Thomas G. Myers, Vice Chairman  
Kenyon S. Calender, Secretary  
Thomas A. Krzyston, Commissioner  
Lisa M. Leachman, Commissioner  
  
Others Present:  
Paul C. LaMarre III, Port Director  
John J. Emig, Jr., Port Engineer  
Matthew D. Budds, Port Legal Counsel  
Dan Swallow, City of Monroe Director of Economic & Community Development
3. Additions/Deletions to the Meeting Agenda: None
4. On a motion by Vice Chairman Myers and supported by K. Calender, the Meeting Agenda was approved: Ayes 5; Nays 0. Motion passed.
5. Public Comment: None
6. T. Krzyston requested that item 6.2 be removed from the Consent Agenda for further discussion. T. Myers requested that item 6.3 be considered at a future meeting. On a motion by K. Calender and supported by L. Leachman, item 6.2 was pulled for further discussion and item 6.3 will be discussed at a future meeting and the remainder of the Consent Agenda, specifically 6.1, 6.4, 6.5, 6.6, and 6.7 were approved. Ayes 5; Nays 0. Motion passed.
  - 6.1 Approve and place on file Port of Monroe Expenditures - Order 0413 September 18, 2014 through October 15, 2014.
  - 6.4 Accept and place on file Johnson & Anderson Invoice 37783 in the amount of \$7,232.50 to be submitted to the Downriver Community Conference Brownfield Consortium EPA Revolving Loan Fund (RLF) for the pump house demolition project.
  - 6.5 Accept and place on file AKT Peerless Invoice 36782 in the amount of \$4,867.75 to be submitted to the Downriver community Conference Consortium EPA Revolving Fund (RLF) for the Pump House demolition project.
  - 6.6 Approve and authorize Johnson & Anderson Invoice 37792  
Application period: Services through August 31<sup>st</sup> - September 27, 2014.  
Amount due: \$1,790.00  
Project: Engineering services related to FRA grant application.  
Funding Source: FRA#FR-LRI-0032-12-01-00.
  - 6.7 Approve cost of Port Commissioners and staff to attend Rich Studley, Legislative Luncheon on Friday, October 31, 2014, at Joe's French Italian Inn 11:30 a.m. - 1:00 p.m.

- 6.2 On a motion by T. Krzyston and supported by K. Calender, The Meeting Minutes of the September 17, 2014 Meeting, Item 9 Staff Reports, John J. Emig, Jr. was corrected by removing "Commented on environmental issues at the request of T. Krzyston" and replacing it with "commented on City Flood plain issue at the request of T. Krzyston." The remainder of the Meeting Minutes were approved. Ayes 5; Nays 0. Motion passed.

7. Unfinished Business:

- 7.1 The Suspense Calendar was reviewed and updated.

8. New Business:

- 8.1 Consider Solar Power Site License. P. LaMarre described the status of discussion with DTE concerning the siting of a 750KW-1MW solar array on Port Property west of I-75. P. LaMarre reported that M. Budds and P. LaMarre would meet with representatives of DTE on Friday, October 17, 2014. P. LaMarre requested the Commission authorize the Chairman to execute a Site License Agreement after review and approval by the Chairman, the Port Director, the Port Engineer, and the Port Counsel. On a motion by Vice-Chairman Myers, supported by L. Leachman, the Chairman was authorized to execute a Site License Agreement with DTE after review and approval by the Chairman, the Port Director, the Port Engineer, and the Port Counsel. Ayes 5; Nays 0. Motion Passed.

9. Staff Reports:

- Paul C. LaMarre III:  
Discussed potential industrial development and environmental issues;  
Commented on the search for additional cargo opportunities and potential cooperation with other parties;  
Discussed the benefit of a continued good working relationship with the DEQ;  
Described the success of the gypsum cargo and the relationship with D.R.M;  
Discussed progress on the dock rail project.
- John J. Emig, Jr.  
Reported on the need for discussion with Ventower and T. Russow concerning previously drafted easements.  
  
Indicated appreciation for the relationships between the Port and its partners on developing new cargo opportunities.
- Matthew D. Budds:  
Provided an update of Jack's Lawn Service, Inc.  
  
Commented on readiness to assist P. LaMarre with documents for additional cargo and port developments.

10. Other Business that may come before the Port Commission: None

11. Port Commissioners Comment:

T. Myers indicated that he is pleased with the current format of the financial statements.

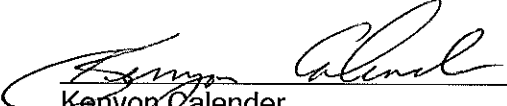
T. Krzyston requested that M. Budds provide an update concerning state legislation described in the Monroe News. M. Budds will report at the next meeting.

12. Public Comment:

D. Swallow mentioned the status of the pump house demolition.

13. Adjournment: 8:30p.m.

These minutes are not considered official until approved by the Monroe Port Commission at their next regular scheduled meeting, Wednesday, November 19, 2014, which has been rescheduled to Friday, November 21, 2014.

  
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Kenyon Calender  
Secretary

10-21-14  
Date